GLEN OAK KINDERGARTEN
The future begins here - where children grow, play and learn together.

11 Watt Avenue
Oak Park, Vic 3046
(Entry via Harra Crt)
Phone 9306 7466 or 0435 437 466
glen.oak.kin@kindergarten.vic.gov.au
ABN 60803181261

POLICIES

Policies govern how we run our service. The safety, health, wellbeing, rights and best interests of every child are the paramount consideration and guide all decisions, actions and practices of our Educators within Glen Oak Kindergarten.

Our Policy Manual is available for you to look at any time. Staff are happy to make a copy of or email any policy for you if you wish. Please take some time to familiarize yourself with our policies and if you have any queries, please do not hesitate to reach out at glen.oak.kin@kindergarten.vic.gov.au

Our Policies:

- Acceptance and Refusal of Authorisations
- Administration of First Aid
- Administration of Medication
- Anaphylaxis and Allergic Reactions
- Asthma Management
- Behaviour Support
- Child Safe Environment and Wellbeing
- Clothing
- Code of Conduct
- Complaints and Grievances
- Curriculum Development
- Dealing with Infectious Diseases
- Dealing with Medical Conditions
- Delivery and Collection of Children
- Determining Responsible Person
- Diabetes
- Educational Program
- Emergency and Evacuation
- Enrolment and Orientation
- Environmental Sustainability
- Epilepsy Policy

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- eSafety for Children
- Excursions, Regular Outings and Service Events
- Family Violence Support
- Fees – Free Kinder
- Food Safety
- Governance and Management of a Service
- Hygiene
- Incident, Injury, Trauma and Illness
- Inclusion and Equity
- Information and Communication Technology
- In-Nature Program – Community Connections
- Interactions with Children
- Mental Health and Wellbeing
- Nutrition, Oral Health and Active Play
- Occupational Health and Safety
- Occupational Violence and Aggression
- Participation of Volunteers and Students
- Prevention of Harassment and Bullying
- Privacy and Confidentiality
- Relaxation and Sleep
- Road Safety Education and Safe Road Transport
- Safe Use of Digital Technologies and Online Environment
- Sensory Room
- Sleep and Rest
- Staffing
- Sun Protection
- Supervision of Children
- Tobacco, E- Cigarettes, Alcohol and other Drugs